

**TOWN OF RIVERHEAD
Community Development Agency**

Resolution #1

Ratifies Members and Officers of the Riverhead Community Development Agency

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, pursuant to Article 15-A and 15-B of the General Municipal Law, and pursuant to the Town of Riverhead Municipal Home Rule Request, Assembly Bill #6115 and Senate Bill #3418, and pursuant to Law signed by the governor on July 13, 1982, Title 116 of the General Municipal Law was enacted thereby establishing the "Town of Riverhead Community Development Agency;" and

WHEREAS, Resolution #1 (1982) – Community Development Agency of the Riverhead Community Development Agency adopted, ratified and approved By-Laws stipulating the structure and organization of the Community Development Agency; and

WHEREAS, the By-Laws of the Riverhead Community Development Agency stipulate that the Agency shall consist of five (5) members, including the Supervisor, who shall be its Chairman, and the four Town Board Members, or their respective successors to office; and

WHEREAS, the By-Laws of the Riverhead Community Development Agency further stipulate that the officers of the Agency shall be a Chairman (Supervisor), a Vice-Chairman who shall perform the duties of the Chairman in the absence or incapacity of the Chairman, and a Secretary-Treasurer who shall also be the Director; and

WHEREAS, to ensure proper functioning of the Agency, in order to undertake certain Urban Renewal activities, annual clarification of those members and officers currently serving the Riverhead Community Development Agency is appropriate; and

WHEREAS, since 1982 the CDA has operated as the economic development agency of the Town of Riverhead and as such undertook the development of the aquarium, downtown revitalization and public improvements including the Vail Leavitt restoration, pursuant to the East Main Street Urban Renewal Plan, Railroad Station restoration and urban renewal activities on Railroad Avenue, including the solicitation of the county court room expansion for Riverhead, pursuant to the Railroad Avenue Urban Renewal Plan, affordable housing and neighborhood revitalization pursuant to the Millbrook Gables Urban Renewal Plan and the acquisition and redevelopment of the

Naval Weapons Industrial Reserve Plant (Calverton Enterprise Park) based on Congressional recognition of the CDA as the town's "economic development agency" in Public Law 103-c337 and pursuant to the Calverton Urban Renewal Plan; and

THEREFORE, BE IT RESOLVED, that the current members of the Riverhead Community Development Agency are: Sean Walter, John Dunleavy, James Wooten, George Gabrielsen, and Jodi Giglio.

AND BE IT FURTHER RESOLVED, that the Riverhead Community Development Agency hereby appoints the following officers of the Agency: Sean Walter as Chairman, John Dunleavy as Vice-Chairman and Chris Kempner as Director, Secretary-Treasurer.

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Wooten ☒ Yes ☐ No Dunleavy ☒ Yes ☐ No
Giglio ☒ Yes ☐ No Gabrielsen ☒ Yes ☐ No
Walter ☒ Yes ☐ No

The Resolution Was ☒ Thereupon Duly Declared Adopted

01.04.11

On a motion of Councilman Dunleavy, seconded by Councilman Gabrielsen, CDA resolution #1 was TAKEN OFF THE FLOOR

Yes – 5 Giglio, Gabrielsen, Wooten, Dunleavy, Walter
No - 0

**TOWN OF RIVERHEAD
Community Development Agency**

Resolution #2

**Ratifies Committee Formation and Members relating to Requirements of the
Public Authorities Accountability Act of 2005 as Amended**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, the Public Authorities Accountability Act of 2005 (the "**PAAA**") as amended includes Town of Riverhead Community Development Agency (the "**CDA**") in its definition of a local authority; and

WHEREAS, the PAAA requires each Board of Directors (the "**Board**") of a local authority to have a Governance Committee and an Audit Committee and to adopt various policies, guidelines and procedures and to take various actions; and

WHEREAS, CDA Resolution #6 adopted May 1, 2007 adopted, ratified and approved various CDA policies, guidelines, procedures and actions as required by the PAAA; and

WHEREAS, CDA Resolution #7 adopted April 6, 2010 adopted, ratified and approved the formation, by-laws and members of the CDA Governance Committee and Audit Committee.

NOW, THEREFORE, BE IT RESOLVED that Sean Walter and John Dunleavy are appointed to the Governance Committee and shall serve at the pleasure of the Board; and

Further RESOLVED that Sean Walter, Deputy Supervisor and George Gabrielsen are appointed to the Audit Committee and shall serve at the pleasure of the Board; and

Further RESOLVED that the Town Attorney is hereby appointed as the CDA's Contracting Officer for real property dispositions; and

Further RESOLVED that the Financial Administrator is hereby appointed as the CDA's Chief Financial Officer as well as Contracting Officer for personal property dispositions; and

Further RESOLVED that the various CDA policies, guidelines, procedures and actions as required by the PAAA and as adopted by CDA Resolution #6 (2007) remain in place; and

Further RESOLVED that the CDA's salaried officers and employees shall be subject to the restrictions and standards set forth in Section 74 of the Public Officers Law, which restrictions shall serve as the code of ethics for the CDA's salaried officers and employees; and

Further RESOLVED that the CDA shall not, directly or indirectly, including through any subsidiary, extend or maintain credit, arrange for the extension of credit, or renew an extension of credit, in the form of a personal loan to or for any officer, Board member or employee (or equivalent thereof) of the CDA.

RESOLVED, that the Town Clerk is hereby authorized to forward a certified copy of this resolution to the New York State Office of State Controller.

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Wooten ☒ Yes ☐ No

Giglio ☒ Yes ☐ No

Walter ☒ Yes ☐ No

Dunleavy ☒ Yes ☐ No

Gabrielsen ☒ Yes ☐ No

The Resolution Was ☒ Thereupon Duly Declared Adopted

01.04.11

On a motion of Councilman Dunleavy, seconded by Councilman Gabrielsen, CDA resolution #2 was TAKEN OFF THE FLOOR

Yes – 5

No - 0

Giglio, Gabrielsen, Wooten, Dunleavy, Walter